![Unum | Colonial Life]

Dental
Quick Start Guide

Submit a claim

Claim Entry form

1 From the portal, go to Submit Claim and fill out patient and provider information.

2 Check eligibility and patient service history.

3 Enter procedure codes and ancillary information.

4 Upload attachments, like X-rays, needed to process the claim.

5 Review everything is accurate and submit the claim.

Tip: On the Dashboard, you may correct a claim once the status is Processed.

Dashboard view

Save time every time by submitting and updating claims online on the dental provider portal.

Our network is utilized by more than 800,000 insured members and supports plans offered by Unum Dental, Colonial Life Dental and Starmount Dental.

Need more help? Contact the call center at 888-400-9304.